



SCANNED

**COMMISSION MEETING  
MINUTES  
MARCH 13, 2023 – 7:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on March 13, 2023, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

Tom Carey	President
Tom Moran	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Clifford Oliver	Commissioner
Bethany DeBussy	Town Manager
Greg Morris	Town Solicitor
Burke Parker	Chief of Police

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**SWEARING IN:**

Newly elected Commissioners Carey, Oliver, and Tomeski were sworn in.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Moran and seconded by Commissioner Saunders to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

**NOMINATIONS AND APPOINTMENTS:**

Commissioner Tomeski made a motion to re-appoint President Carey as Commission President, Commissioner Moran as Commission President Pro Tempore, and to re-appoint Commissioner Saunders as Commission Secretary;

motion was seconded by Commissioner Moran. Motion carried. 5 Yes votes, 0 No votes.

A motion was made by Commissioner Moran to re-appoint Greg Morris and Stephani Ballard as Town Solicitors, Davis, Bowen and Friedel as Town Engineer, and Sussex County Department of Assessment as Town Assessor; seconded by Tomeski. Motion carried. 5 Yes votes, 0 No votes.

#### **APPROVAL OF MINUTES:**

A motion was made by Commissioner Moran and seconded by Commissioner Tomeski to approve the February 13th Commission Meeting and February 27th Workshop minutes. Motion carried: 4 Yes votes, 0 No votes, 1 Abstained- Commissioner Oliver.

#### **CORRESPONDENCE:**

Commissioners received a plaque in recognition of their donation last year to Woodbridge Youth Football team, as well as this year's donation request.

A thank you letter was received from Southern Corrosion for awarding them the Water Tower Maintenance contract, the letter stated a \$250 donation was presented to Victory Junction out of gratitude for the new contract.

Heritage Shores Military Club gave the Commissioners tickets for their upcoming concert in April.

#### **FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the November and December Financial reports:

##### Balance Sheet-

- General Fund-\$1,044,272.00
- All Accounts - \$8,999,415.00 (increase of \$486,009.00 due to the receipt of Heritage Shores Phase 5 Building Permits)

##### Accounts Receivable - \$79,594.20

- Income - \$2,375,092.00
- Expenses - \$1,434,530.00

##### Accounts Payable-

- The Town paid bills totaling \$69,416.64

#### **TOWN REPORTS:**

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy. Town Manager DeBussy announced that Heritage Shores Phase 7 submitted a concept plan; 7-11 has received their CO and expect to be open early April; Don Chuey will be opening early April as well. The

Town has applied for Mosquito Control for this year. The Greenwood/Bridgeville Transportation Plan will be holding another workshop soon.

Commissioner Saunders expressed her concerns for some properties on the code list. She would like to see the code rewritten so enforcement can be more strict and more specific. She is most concerned about section 234-6.

**CITIZENS PRIVILEGE:**

No citizen's requested to speak.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

**Proclamation**

President Carey presented former Commissioner Smith with a proclamation from the Town for his years of service as District 3 Commissioner.

**FY23 Operating Budget Amendment**

An adjustment to the budget was made due to the increase in the water rates.

A motion was made to adopt the FY23 Operating Budget Amendment by Commissioner Moran; 2nd- Commissioner Tomeski; motion carried. 5 Yes votes, 0 No votes.

**Grant-In-Aid/Donations**

No Grant-In-Aid/Donations requests.

**Misc.**

No miscellaneous items were discussed.

**INTRODUCTION OF RESOLUTION/ORDINANCES:**

No new resolutions/ordinances.

**GOOD OF THE ORDER:**

Commissioner Saunders thanked Lester Williams for his years of volunteer work for the Town of Bridgeville.

Commissioner Tomeski thanked the Streets Department for their quick response to the hole repair on Laws Street.

No Executive Session.

**ADJOURNMENT:**

Motion to adjourn the meeting at 7:33pm by Commissioner Saunders; 2nd – Tomeski; motion carried. 5 Yes votes, 0 No votes.

Respectfully submitted,



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Marlene Saunders, Commission Secretary



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Shelley Lambden, Transcriptionist